

DUTIES FOR EACH NIGHT OF A SHOW



- ~Sweep up popcorn from wooden floor.
- ~Vacuum the auditorium.
- ~Sweep the foyer.
- ~Clean the front glass doors and the mirrors in the bathrooms.
- ~Take out trash in auditorium, bathrooms, concessions.
- ~Make sure there's enough toilet paper and paper towels in each bathroom.
- ~Put toilet bowl cleaner in each toilet to let set (helps freshen the bathrooms).
- ~Wipe the bathroom sinks with a Lysol wipe.
- ~Close the little curtains in the women's bathroom.
- ~Make sure there are enough Red Bowl slips and if there are not, make copies.
- ~Straighten the back table behind the pews, make sure programs are put back in the foyer, make sure the Red Bowl and star basket with pens are set on the table.